



Checklist: 6 actions to error-free warehouse operations

Get Orders to Your Customers in No Time

How fast can you get your orders out of your warehouse gates?

More importantly, how fast can you get the right order out to the correct customer?

This is a balancing act most warehouses face: accuracy versus speed.

Luckily, those two don't need to be mutually exclusive. Especially not with the right approach to warehouse management and the right technology.

We've gathered 6 actions necessary to get a fast-paced warehouse operation with minimal errors.

Read on to discover how you can optimise your warehouse to get your error-free orders shipped to the right customer the fastest.



Table of Contents

- 3 **#1** Organise Your Warehouse Setup to Ensure Easier Workflows
- 3 **#2** Find the Shortest Route to Pick Items More Effectively
- 4 **#3** Validate Your Orders. Every. Single. Time
- 4 **#4** Eliminate Manual Workflows
- 5 **#5** Stay on Track with Real-Time Insights
- 5 **#6** Go Mobile
- 6 Warehouse Management Made Easy

#1

Organise Your Warehouse Setup to Ensure Easier Workflows



How to do it?

Prioritise your goods with the ABC method to ensure easy access to the highest-rotation items.

Make sure you don't place similar items next to one another to minimise the risk of picking errors!

Remember first in, first out – place your oldest items at the front.

Use cross-docking to store items you need to ship straight away.



What do you gain?

- If you're looking into adopting a WMS: Effective workflows with easy access to high-rotation items.
- Less handling of products you need to ship straight away.
- Eliminate dead stock and expired products (and the subsequent financial loss).

#2

Find the Shortest Route to Pick Items More Effectively



How to do it?

Organise your warehouse to ensure easy access to items.

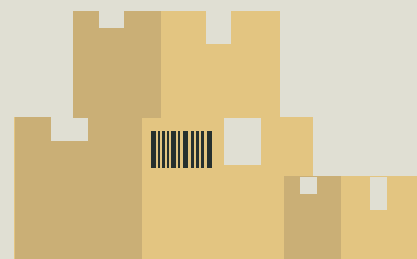
Utilise your ERP system and use the location data to find the most optimal picking route.

Consolidate your orders! Picking multiple orders at once saves your pickers a lot of time (just remember to place the heaviest items at the bottom).



What do you gain?

- Time saved during picking.
- Better work conditions for your pickers.
- Get orders ready faster for packing and shipping.



#3

Validate Your Orders. Every. Single. Time.



How to do it?

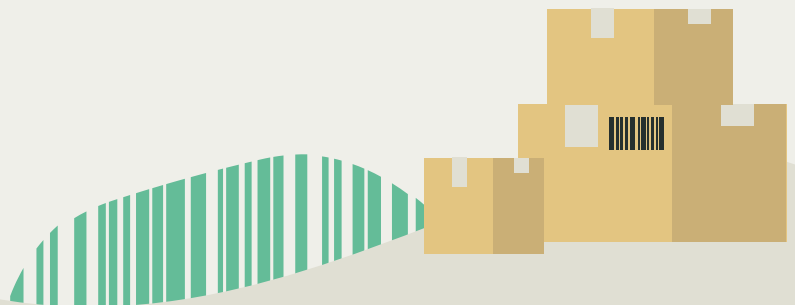
Use the data available to you! Location and bin data, LOT, batch, and serial numbers, and photos – these are all available within your ERP system and all help your pickers validate that they pick the correct items.

Take advantage of technology! Mobile devices, WMS software, and barcodes enables you to collect warehouse data with digital guidance, automation, and control.



What do you gain?

- Increase customer satisfaction by shipping the correct order.
- Avoid costly return orders, complaints, or negative reviews.
- Supported warehouse workers who can rely on data and technology



#4

Eliminate Manual Workflows



How to do it?

Eliminate heavy manual processes like pen and paper to save time and reduce errors. Cut out unnecessary steps (and potential pitfalls) by digitalizing your workflows.



What do you gain?

- Faster warehouse processes.
- Free up time for more value-creating tasks.
- Minimal errors.

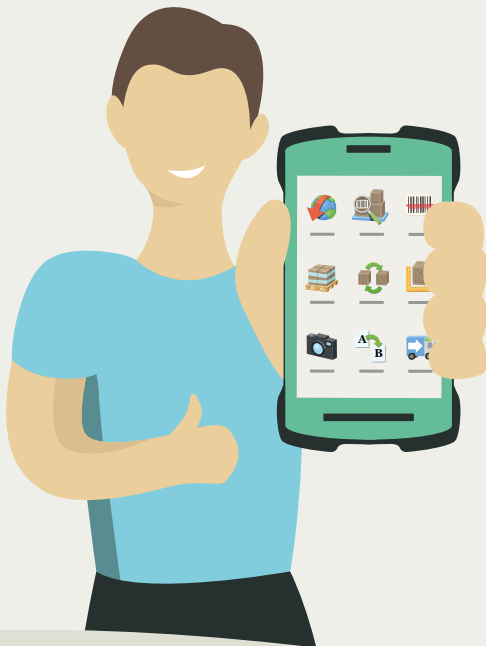
#5

Stay on Track with Real-Time Insights



How to do it?

Manual processes keep you one step behind. You can gain real-time insights into inventory and tasks by digitalizing your warehouse operations.



What do you gain?

- A complete and accurate overview of your inventory.
- Data you can use to make an effective plan for your warehouse.
- A foundation for better decisions throughout the supply chain – from purchasing and planning across production to sales.

#6

Go Mobile



How to do it?

Implement mobile barcode scanners to save time, ensure validation, and support your vital warehouse processes.

Consider a solution that works both online and offline to reap the benefits of going mobile at all times.



What do you gain?

- Collect data directly on the warehouse floor.
- Real-time insights.
- Seamless workflows between the front and backend of your inventory.

Mobile WMS for Microsoft Dynamics 365 ERP

Warehouse Management Made Easy

Experience the benefits of Tasklet Mobile WMS and watch your error rate drop and your customers' satisfaction levels soar. Get started today. It's easy.

Since 2008, Tasklet has been revolutionizing warehouse management and helping companies optimize processes for increased efficiency.

Empowering performance is at the heart of what we do. Our digital and mobile Warehouse Management System (WMS) solution equips warehouse employees with the necessary tools to excel in their daily tasks and establish more efficient and streamlined warehouses.

With close collaboration with over 1000 businesses, we have developed a deep understanding of the challenges warehouses

face on a daily basis. Drawing upon this knowledge, we have crafted a mobile scanning solution that addresses real problems and enhances workflows, tailored to accommodate companies of all sizes and industries.

Through our extensive global network of Microsoft partners, Tasklet ensures seamless implementation and ongoing support, ensuring that your warehouse operates at peak performance.

Ready to optimize your warehouse? Contact us now to get started!

[Book a Demo](#)

[Get in Touch](#)

Phone HQ: **+45 7233 2000**
Phone US: **+1 813-433-0001**
Email: **sales@taskletfactory.com**
Website: **taskletfactory.com**

